

## Guidelines of 9-1-1 Address Signs

These specifications are given to act as a guide to the homeowners in the placement of the 9-1-1 address sign to be located at the end of the driveway of the residents in rural McLean County. While the home owner is free to select how their sign appears, **the county ordinance does provide that it be placed at the end of the driveway of the residence** in order that emergency services can locate your residence as quickly as possible. The ordinance also requires that the **house numbers be at least 3 inches tall.**

### Recommendations

#### SIGN

1. Shall be at least 20 inches by 8 inches in size.
2. Shall consist of contrasting reflective material (both background and letters). Black letters with white background is recommended.
3. Address numbers shall be at least three inches in height.
4. Road numbers and letters must be at least two inches in height *if* they are placed on the sign.
5. Numbers and letters may be horizontal or vertical if the sign is to be mounted on the mailbox (mailbox must be located at the end of the drive and not located with a group of boxes and/or located across the road from the driveway).
6. Example, if your address is 10123 E 2200 North Road, your sign would look like this:

10123 E  
2200 North Rd

With the numbers 10123 and the letter E on the top line and the number 2200 and letters North Rd on the second line.

#### LOCATION

By county ordinance, each address sign shall be placed at the end of the driveway for each residence. The following should be used as a guideline for the placement of signs.

1. Place the sign back from the roadway to ensure it is not damaged by wide vehicles, snowplows or other equipment but in no case more than 10 feet from the side of the road.
2. Place the sign at least three feet, but no more than eight feet, from ground level.
3. If your mailbox is located at the end of the driveway and on the same side of the road as your residence you may place the sign on the mailbox post. (If you choose to do this, please make sure any obstructions, such as vegetation, snow, etc, are cleared from the sign.)
4. Address signs should be placed within two feet of either side of the edge of the driveway.

These guidelines are provided to assist in the placement of address signs but each resident should place their sign such that it can be readily seen by the approaching emergency personnel.